

*You may also order all services online at [www.rockfinancialshowplace.com](http://www.rockfinancialshowplace.com)*

NAME OF SHOW: \_\_\_\_\_ DATE OF SHOW: \_\_\_\_\_

COMPANY NAME: \_\_\_\_\_ CUSTOMER NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_ EXT: \_\_\_\_\_ FAX NUMBER: \_\_\_\_\_ BOOTH NUMBER: \_\_\_\_\_ ORDER DATE: \_\_\_\_\_

FORM OF PAYMENT:  CASH  CHECK  MASTERCARD  VISA  AMERICAN EXPRESS  DISCOVER

CHECK / CREDIT CARD NUMBER: \_\_\_\_\_ EXP. DATE: \_\_\_\_\_ AUTHORIZED CHARGE AMOUNT: \_\_\_\_\_

IF PAYING BY CREDIT CARD, PLEASE PLACE AUTHORIZATION SIGNATURE HERE: \_\_\_\_\_

**PLEASE MAKE CHECKS PAYABLE TO *BOCO ENTERPRISES, INC.* \* NO REFUNDS FIVE DAYS PRIOR TO SHOW**

Rates quoted include bringing of service to the exhibit booth. All wiring of electrical work on exhibitors display are charged on time and material basis. Tagging of equipment for proper voltage, phase, connections, etc. is exhibitor's responsibility. Exhibitors using sensitive electronic equipment should provide their own power conditioning. Boco Enterprises and/or Rock Financial Showplace are not responsible for voltage or frequency variances.

*\*FULL PAYMENT MUST ACCOMPANY ORDER TO RECEIVE ADVANCE RATE. NO EXCEPTIONS. PAYMENT IN FULL MUST BE RENDERED PRIOR TO OPENING OF SHOW. ADVANCE ORDER DEADLINE: FIVE (5) WORKING DAYS PRIOR TO FIRST MOVE-IN DAY. ALL ORDERS RECEIVED AFTER DEADLINE OR ON SITE ARE SUBJECT TO FLOOR ORDER RATE. ANY ORDERS REQUIRING COLLECTION DURING OR AFTER THE SHOW ARE SUBJECT TO THE FLOOR RATE, INCLUDING DECLINED CREDIT CARDS.*

REQUIREMENT(S)	120 V - Single Phase			208 V - Single Phase			208 V - Three Phase			480 V - Three Phase			TOTAL
	QUAN.	ADVANCE	FLOOR	QUAN.	ADVANCE	FLOOR	QUAN.	ADVANCE	FLOOR	QUAN.	ADVANCE	FLOOR	
LIGHTING OUTLET 120 VOLT. 60 CYCLE OUTLET UP TO 2000 WATTS		\$65	\$95										
30 AMP					\$170	\$250		\$200	\$285		\$625	\$950	
40 AMP					\$240	\$340		\$275	\$410				
50 AMP					\$245	\$345		\$285	\$425				
60 AMP					\$390	\$445					\$750	\$1050	
100 AMP					\$595	\$835		\$685	\$950		\$1200	\$1200	
150 AMP					\$775	\$1050		\$895	\$1160				
200 AMP					\$1170	\$1260		\$1370	\$1460				

**EXHIBIT BOOTH CLEANING**  
BOCO ENTERPRISES, INC. IS THE EXCLUSIVE CONTRACTOR FOR ALL CLEANING SERVICES AT THE ROCK FINANCIAL SHOWPLACE. FOR YOUR CONVENIENCE, WE ARE OFFERING AN INDIVIDUAL BOOTH CLEANING SERVICE FOR YOUR UPCOMING SHOW. THIS IS AN OPTIONAL SERVICE THAT WILL NOT BE PROVIDED WITHOUT THE RETURN OF THIS FORM AS WELL AS ADVANCED PAYMENT.

**PHONE AND INTERNET**  
ALL ORDERS FOR PHONE SERVICE MUST HAVE CREDIT CARD NUMBER AND EXPIRATION DATE FILLED OUT ON TOP OF FORM, EVEN IF PAID BY CASH OR CHECK. PHONE SERVICE INCLUDES ALL CONNECTION AND INSTRUMENT IF NECESSARY.  
Please note:  
All credit card machines, lap tops, fax machines, etc., must be programmed to dial "9" for ALL outgoing calls.. Data transmission capabilities are limited and exhibitors should inquire if there are questions concerning the compatibility of any equipment with Boco Enterprises, Inc. phone system. Direct Lines may need to be ordered through SBC. Customers are responsible for all local and long distance charges made on phone lines from move-in through move-out of show. Billing for all additional charges will be at a later date.

**WATER/DRAIN/AIR/GAS**  
WATER SERVICE IS 3/8" POLY PIPE WITH SHUT OFF. ANY REQUIRED CONNECTIONS ARE THE RESPONSIBILITY OF THE EXHIBITORS. DRAINS ARE PROVIDED VIA PUMP. POWER OUTLET IN BOOTH IS REQUIRED FOR DRAIN BUT MAY BE CONNECTED WITH OTHER EQUIPMENT. \*IF DRAINING ANY TUB OR UNIT, A SMALL AMOUNT OF EXCESS WATER WILL REMAIN. EXHIBITORS SHOULD USE CAUTION WHEN MOVING UNITS IN THE BUILDING.

**CHOOSE ONE:**

A. **Nightly Cleaning Services** - Carpets vacuumed or floor swept, wastebaskets emptied, tables wiped. Service is provided nightly, after show closing. Service commences on the final night of move in and ends the night before closing of the show.  
Total Booth Sq. Ft. x .11 x Show Days = Total Cost \_\_\_\_\_

B. **One time Cleaning Service** - Carpets vacuumed or floor swept, wastebaskets emptied, tables wiped. One time service provided the night before the first open show day only.  
Total Booth Sq. Ft. x .15 x Show Days = Total Cost \_\_\_\_\_

**TOTAL DUE:** \_\_\_\_\_

QUAN.	ADVANCE	FLOOR
Telephone Services - Outgoing Calls	\$150	\$175
Telephone Services - Incoming/Outgoing Calls	\$175	\$200
All internet services provided on-site by <i>Bright House Networks</i> . The service is accessed through Internet Explorer and paid for by credit card. The service is \$20.00 per day with additional charges for IT support.		
Cable/Hardwire Internet Installation Fee	\$65	\$95
<b>TOTAL DUE:</b>		
<b>GRAND TOTAL:</b>		

QUAN.	ADVANCE	FLOOR
Water	\$145	\$185
Drain	\$175	\$225
**Air	\$235	\$295
Gas	Contact Boco Enterprises, Inc. directly at 248-348-5600 ext. 205 for pricing and connection information.	
Labor	\$50.00 per hour Straight Time \$75.00 per hour Overtime	
<small>**Compressed Air Connection 1/2 Inch</small>		
<b>TOTAL DUE:</b>		